**留学生公寓会客申请单**

**APPLICATION FORM FOR VISITING INTERNATIONAL STUDENTS’ DORMS**

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| --- | --- | --- | --- | --- | --- |
| 申请人姓名  NAME OF APPLICANT |  | | | | |
| 来访人姓名  NAME OF VISITOR(S) |  | | | 与申请人关系  RELATIONSHIP WITH APPLICANT |  |
| 来访人数  NUMBER OF VISITOR(S) |  | 来访时间  TIME TO COME |  | 离开时间  TIME TO LEAVE |  |
| 申请人房间号  APPLICANT ROOM NO. |  | | 来访人联系电话  VISITOR CONTACT NO. | |  |
| 来访人护照号/身份证号  VISITOR PASSPORT NO./ID NO. |  | | | | |

**说明：**

1. **请来访客人严格遵守留学生公寓管理各项规定。**

**PLEASE OBIDE BY ALL THE RULES OF INTERNATIONAL STUDENTS’DORMS.**

1. **来访时间为每日早上10:00至晚上22:00，晚上10点后访客必须离开留学生公寓，不得以任何理由继续逗留或过夜住宿。**

**THE VISITOR DURATION TIME IS 10:00AM-22:00PM. IT IS STRICTLY NOT PERMITTED TO STAY AFTER 22:00PM WITH ANY REASON.**

**值班室审核人： 日期： 年 月 日**