

# 海南热带海洋学院国际学生申请材料清单

## List of required materials for international students applying to study at Hainan Tropical Ocean University (HTOU)

所有学生（含语言生、交换生、学历生、申请海南省政府奖学金的学生）

**For ALL -TYPE students (language students, exchange students, degree students, Hainan Government Scholarship applicants):**

1. 《海南热带海洋学院留学生入学申请表》 Application Form
2. 经过公证的最高学历证书、毕业证或在校证明  
Notarized most recent diploma, graduation certificate, or proof of current student status
3. 经过公证的高中或大学成绩单 Notarized high school or college transcripts
4. 《国际学生推荐表》2份  
Two copies of Reference Form for International Students
5. 《外国人体格检查表》（申请时有效期在半年之内）  
Foreigner Physical Examination Form (Valid within half a year at the time of application)
6. 护照复印件 Photocopy of passport
7. 无犯罪记录证明 Certificate of clean criminal record
8. 《担保人保证书》 Letter from Guardian
9. 担保人身份证明 ID of guardian
10. 电子版证件照（jpg格式、大小在 100kb-600kb 之间）  
ID Photo (jpg./100kb-600kb)

申请攻读本科和硕士的学生（含申请海南省政府奖学金的学生）

**For bachelor and master's degree students (including Hainan Government Scholarship applicants):**

除了上述 10 个文件外，加上 All of the above, **PLUS:**

11. 中国汉语水平考试四级证书或五级证书（HSK4/5）  
Photocopy of HSK 4/5 certificate

## 未满 18 周岁的申请者

### For minors (under 18 years of age):

除了上述 11 个文件外，加上 All of the above, **PLUS:**

#### 12. 申请者在华监护人公证书

Legal documents of applicant's legal guardians in China

### 说明 NOTE:

- 申请海南省政府奖学金的学生，除了填写《入学申请表》外，另需填写《海南省政府国际学生奖学金申请表》。

**Hainan Government Scholarship applicants need ALSO complete APPLICATION FORM FOR HAINAN GOVERNMENT SCHOLARSHIP (HGS).**

- 申请海南省政府奖学金的文件与上述入学申请文件完全相同，申请者无需另外准备任何其他证明材料。

**Application documents for Hainan Government Scholarship are exactly the SAME as indicated above. Scholarship applicants DO NOT need to prepare any other extra supporting materials.**

- 以上所有文件使用的语言如果不是英语或汉语，学生需提供经过公证的英语或汉语翻译文本。

All above documents in languages other than English or Chinese must be attached with notarized English or Chinese translations.

- 纸质版材料一式两份，在入学报到时提交。

Two original copies of EACH of the above documents are submitted at the time of on-campus registration.

- 所有申请文件一律不予退还。

ALL application documents will NOT be returned.